



**21<sup>st</sup> International Oil Spill Conference and Exposition**

Oregon Convention Center, Portland, Oregon

May 23-26, 2011

Website: [www.iosc.org](http://www.iosc.org) For Information: [IOSCEXHIBITS@smithbucklin.com](mailto:IOSCEXHIBITS@smithbucklin.com)

**EXHIBITOR SPACE APPLICATION & CONTRACT**

We request space in the 2011 International Oil Spill Conference and Exposition ("2011 IOSC") with our preferences listed below.

Our check dated \_\_\_\_\_ for \$ \_\_\_\_\_ made payable to **2011 IOSC** is enclosed.

Credit Card – charge - \$ \_\_\_\_\_ on  VISA  MasterCard

Card No.: \_\_\_\_\_ Exp. \_\_\_\_\_ Card holder signature \_\_\_\_\_

Deposit must be based on the highest price space requested. Application & Contract received without such payment will not be processed nor will space assignment be made. The balance thereof to be paid to IOSC on or before January 31, 2011 or space assigned shall be subject to cancellation and/or reassignment, at the option of IOSC Show Management.

Type booth space preferred:  Inline  Island  Peninsula  
(minimum size 20x20)

1. Indicate your choices [1-6], selecting several locations throughout your desired area(s).
2. Minimum booth space: 10 ft [deep] x 10 ft [wide]
3. No "end caps" will be assigned.

Space Number[s]	SIZE = TOTAL SQ. FT.	COST
1. _____	_____ x _____ = _____	_____
2. _____	_____ x _____ = _____	_____
3. _____	_____ x _____ = _____	_____
4. _____	_____ x _____ = _____	_____

**SPACE RATE: \$25.00 per net square foot (USD)**  
**Corner Fee: \$150.00 per corner**

- 50% deposit must accompany any application
- Final payment must be received by January 31, 2011
- Application received after January 31, 2011 must submit 100%

**MAIL CONTRACT TO:**  
**International Oil Spill Conference Exposition**  
**Attn: Pat Dwyer**  
**c/o 401 N. Michigan Avenue, Suite 2200**  
**Chicago, IL 60611**

The applicant agrees to accept the space assignment or reject the space by notifying IOSC Show Management in writing within 30 days after receiving an Invoice/Confirmation. If applicant has not rejected the space within such 30-day period, applicant will be deemed to have accepted the space upon, and to be bound by, the terms and conditions of this Contract. All refunds after acceptance of this contract are subject to the Reduction and Cancellation clauses in the Rules & Regulations. No exhibitor will be permitted to begin installation unless space is paid in full.

**Description of products to be exhibited:** \_\_\_\_\_

NOTE: This copy is for reference only and is not used for any promotional listings. USE A SEPARATE PAGE IF NECESSARY.

**Check all that apply:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Area Clean-up/Restoration      | <input type="checkbox"/> Engineer/Remediation Services   | <input type="checkbox"/> Safety/Health             |
| <input type="checkbox"/> Aviation Services/Surveillance | <input type="checkbox"/> Field Equipment/Instrumentation | <input type="checkbox"/> Satellite Tracking        |
| <input type="checkbox"/> Bioremedial Equipment/Services | <input type="checkbox"/> Insurance (Liability/Pollution) | <input type="checkbox"/> Training (all areas)      |
| <input type="checkbox"/> Control                        | <input type="checkbox"/> IT/Software & Training          | <input type="checkbox"/> Transport Services        |
| <input type="checkbox"/> Damage/Impact Assessment       | <input type="checkbox"/> Lightering/Salvage              | <input type="checkbox"/> Treatment                 |
| <input type="checkbox"/> Dispersants/Spray Systems      | <input type="checkbox"/> Mapping                         | <input type="checkbox"/> Vessels/Barges/Work Boats |
| <input type="checkbox"/> Diving/Salvage Services        | <input type="checkbox"/> Port Security/Safety Services   | <input type="checkbox"/> Weather Service           |
| <input type="checkbox"/> Electrical Generators          | <input type="checkbox"/> Prevention                      | <input type="checkbox"/> Wildlife Rescue/Rehab     |
| <input type="checkbox"/> Emergency Response             | <input type="checkbox"/> Protective Gear                 | <input type="checkbox"/> Other _____               |

**Competitive companies which you do not wish to be near:** \_\_\_\_\_

IOSC cannot guarantee request if competitor is assigned long after this application is processed, or comes in under a different name.

**ACCEPTANCE OF TERMS**

I, the duly authorized representative of this undersigned company, on behalf of the said company, subscribe and agree to all terms, conditions, authorizations, and covenants obtained in this Application & Contract for exhibit space, and the enclosed Rules and Regulations which are a part thereof, governing the 2011 IOSC.

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Country/Postal Code:** \_\_\_\_\_

**Name [please print]:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

I have read and agree to the Rules and Regulations on the reverse side. \_\_\_\_\_ initials

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Do not mark in this space. For official use only.** Space Assigned: \_\_\_\_\_ Dimensions: \_\_\_\_\_ Cost: \_\_\_\_\_

**Abbreviated Rules and Regulations Governing  
21<sup>st</sup> International Oil Spill Conference & Exposition  
May 23 – 26, 2011 Oregon Convention Center \* Portland, Oregon**

**1. IOSC:** As used herein, "IOSC" or "Exposition" shall refer to the 2011 International Oil Spill Conference & Exposition. Also as used herein "exhibitor," "applicant" and "company" shall refer to the party submitting the Application and Contract. IOSC will handle all pre-show and on-site-decisions and its decisions will be final.

**2. Cost of Exhibit Space:** See front side of application

**3. Payments:** All checks are to be made payable to: **IOSC 2011, c/o 401 N. Michigan Avenue, Suite 2200, Chicago, IL 60611** (U.S. currency only, drawn on a U.S. bank) Note: A \$25.00 transaction fee will be due on each Wire Transfer received as payment, if not sent as U.S. currency. Please add this amount to your original payment. Credit cards are also accepted for payment.

No exhibitor admission credentials will be distributed to any company who has not paid in full by January 31, 2011; and if any company still has not paid in full by the time of the first date of installation, Saturday May 21, 2011 they will not be allowed to set up their booth or receive any orders from contractors until the account is paid in full by Cashiers or Certified Check. No personal checks or credit cards are accepted as payment for exhibit space on-site.

**4. Reduction of Exhibit Space:** Reductions of size from original contracted area will be allowed up to 30 days after the receipt of the official notification of space assignment. After that date exhibitors will be assessed a 25% fee for any exhibit area that is reduced. This fee will be based on the amount of space to be reduced. Based on the original location and booth area, any reduction of space could necessitate a change in location, especially if another exhibitor is on the "wait" list for the larger space (requesting the space reduction).

**5. Cancellation:** An exhibitor may cancel or withdraw from the show subject to the following conditions and restrictions:

- The exhibitor shall give IOSC notice in writing of its intention to cancel or withdraw from the show.
- In the event the said notice is received on or before January 31, 2011, the exhibitor shall be obligated and agrees to pay a cancellation penalty of 50% of the contract value.
- In the event the said notice is received after January 31, 2011, the exhibitor shall be obligated and agrees to pay 100% of the contract value.
- All refunds due will be paid to exhibitor no later than 60 days after the close of the Exposition.
- In the event of cancellation, IOSC shall have the right to use said space to suit its own convenience, including selling the space to another exhibitor, without any rebate or allowance to the cancelled exhibitor.
- IOSC assumes no responsibility and exhibitor waives any claims against IOSC for having included the name of the cancelled exhibitor or description of their products in the show catalog, brochures, news releases or other materials concerning the show.

**6a. Assignment of Space:** Exhibit space will be assigned on a first-come, first-served basis. Whenever possible, space assignments will be made based on the location preferences requested by the exhibitor. IOSC reserves the right to make the final determination of all space

assignments in the best interests of the overall Exposition.

This Agreement will not be valid unless and until signed by an officer or representative of the Exhibiting Company on this official Space Application/Contract and returned to IOSC Show Management.

**6b. Right of Refusal:** IOSC reserves the right to refuse rental of display space to any company whose display of goods, service or machinery is not, in the opinion of IOSC, compatible with the general character and objectives of the Exposition.

**7. Floor Plan Layout Changes:** Through the floor plans sent out periodically and the plans available through the official IOSC web site, all exhibitors should frequently review their space location and changes to neighboring booths/areas for updates. While IOSC will send out updates to the layout, it is the exhibitor's responsibility to keep up with changes to their assigned area. IOSC is anticipating alterations to the initial printed plan and can not be held responsible for changes which may alter a participating exhibitor's selection of space. If a specific exhibitor is impacted by an adjacent major layout configuration, IOSC will notify them directly.

**8. Subletting of Space:** The exhibitor agrees not to assign, sublet or apportion space or any part thereof contracted for, nor to exhibit, advertise or offer for sale merchandise or services other than those manufactured or sold by exhibitor company in the regular course of business. As an example: when articles are required for the proper demonstration or operation of exhibit displays, in which case identification of such articles shall be limited to the regular name plate, imprint or other identification, which in standard practice appears normally on the article. Exhibitors may not permit non-exhibiting company representatives, to work in their booths except their own dealers and representatives.

**9. Competitors:** IOSC will attempt to keep competitors no nearer than 20 feet from the other exhibitor, however, there is no guarantee if competitor is assigned long after original exhibitor's contract has been filed and reviewed.

**10. Default of Occupancy:** Any exhibitor failing to occupy their exhibit booth (contracted for but not cancelled) by 12:00 p.m., noon, Monday, May 23, 2011 is obligated to pay the full cost of such space. IOSC has the right to take possession of said space and lease same.

**11. Failure to Hold Exposition:** Should any contingency prevent the holding of the 2011 IOSC, IOSC shall retain only such part of exhibitor's rental as required for expenses incurred up to the time such contingency shall have occurred. The exhibitor waives all claims for damages. If, for any reason, the 2011 IOSC shall be cancelled or deferred, the exhibitor waives all claims for damages or recovery of payments made.

**12. Exhibit Hours:** Exhibitors are required to keep at least one attendant in their booth during all show hours, subject to removal of their exhibit from the show at the company's expense.

SHOW HOURS: (Subject to Change)

**Monday, May 23:** 4:30 p.m. - 7:00 p.m.  
**Tuesday, May 24:** 9:30 a.m. - 5:00 p.m.  
**Wednesday, May 25:** 9:00 a.m. - 5:00 p.m.  
**Thursday, May 26:** 9:00 a.m. - 2:00 p.m.

**13. Exhibit Booth Displays:** Linear booth displays may not exceed a height of 8 feet (2.5 meters). Island and peninsula booths (minimum of 400 sq.ft.) are allowed to have displays up to a maximum height of 20 feet. Please refer to the specific rules and regulations that will be included in the Exhibitors Service Manual for all related rules and regulations regarding heights, sightlines, demonstration areas and signage.

**14. Liability, Insurance:** Exhibitors shall assume, and shall indemnify, hold harmless and defend IOSC and their respective members, officers, directors, employees, contractors and agents (collectively "IOSC Parties") from and against, any and all claims, damages, liabilities, costs (including reasonable attorneys' fees) and expenses (collectively, "Claims") arising out of or in any way relating to exhibitor's acts or omissions while a participant of the 2011 IOSC, including but not limited to any Claims arising out of or in any way related to any bodily injury or property damage caused by exhibitor's acts or omissions. Additionally, exhibitors hereby waive, and release IOSC Parties from, any claim against IOSC Parties for damages or to liabilities of any kind, type or nature (including but not limited any damage to property or business or injury to persons) arising out of or in any way relating to the 2011 IOSC, except to the extent caused by an IOSC Party's gross negligence or willful misconduct. In no event shall exhibitor be entitled to claim, and exhibitor hereby waives the right to claim, any special, consequential, indirect or punitive damages arising out of or relating to this Application and Contract or the 2011 IOSC.

**15. Personal Property:** Exhibitor acknowledges that any/all property of exhibitor, including any personal properties of individuals, are the sole responsibility of such exhibitor/participant and the IOSC will not assume any liability for such properties in the event of fire, theft, mysterious disappearance or any loss of physical damage or any indirect damage as a result thereof. Participation attendance of the Exposition will acknowledge the acceptance of all terms and conditions stated herein.

**16. Additional insurance requirements,** minimum coverage and liability clauses will be contained in the complete Rules and Regulations document which will be a part of the IOSC Exhibitors Service Manual, which Rules and Regulations are incorporated herein and are a part of this Application and Contract.

**17. Children:** Conference Sponsor(s) and Management forbid all children under the age of 18 years (including infants and strollers) to be brought onto the exposition floor prior to, during or after set-up/dismantle hours and all show hours.

**18. General Requirements:** All matters and questions covered in the "Rules & Regulations" may be amended at any time by IOSC such amendments or additions shall be equally binding on all parties affected by this original "Rules & Regulations."